Item 14
For Discussion and Noting

Glasgow Kelvin College

Finance and Resources Committee Meeting of 29 September 2026

Annual Health and Safety Report 2025-2026

Report by Health and Safety Manager

1. Introduction

As members will be aware the Health & Safety Policy, approved annually by the Board, set out procedures to ensure these responsibilities are discharged effectively.

The policy states that Glasgow Kelvin College values its employees, learners, service users and others affected by its operations and is committed to protecting their health, safety and well-being. The College therefore continues to develop and improve its systems and processes for managing health and safety issues.

In order to provide the Board with assurances that Health & Safety obligations are discharged appropriately and annual report is produced which provides a summary of the key activities which have taken place during the academic year.

The annual health and safety report, attached as **Appendix 1**, reflects activity across the three Glasgow Kelvin College campuses and covers the period 1 August 2025 to 31 July 2026.

2. Annual Health and Safety Report

The report provides a detailed overview of progress within the key areas of health and safety management and progress made with ongoing projects.

A contents page is provided at the beginning of the report and areas covered include:

- Budget
- Health and Safety Management System
- Fire Safety
- Health and Safety (H&S) Committee
- H&S Documents
- H&S Policy
- H&S Reporting
- Incident Reports and Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR)

- Legal and Current Issues Review (LCIR)
- Martyn's Law (AG Lockdown) Preparations
- Occupational Health
- Staff Training
- Safety Inspections
- H&S Manager CPD

3. Resource Implications

There are no resource issues identified as a consequence of this report.

4. Impact on Students

A number of the topics included impact on student safety and well-being.

5. Risk and Assurance

The are no new risks identified as a consequence of this report.

6. Equality

There are no new equality issues identified as a consequence of this report.

7. Data Protection

There are no data protection issues as a consequence of this report.

8. Environmental and Sustainability

There are no environmental and sustainability issues identified as a consequence of this report.

9. Recommendations

Members of the Board are recommended to:

i) note the contents of this report and **Appendix 1**;

10. Further Information

Members can obtain further information on the contents of this report from Steven Young, Health and Safety Manager on syoung@glasgowkelvin.ac.uk or Joanna Campbell, Principal on JoannaCampbell@glasgowkelvin.ac.uk.

Glasgow Kelvin College
SY / JC
September 2026